

THE AMERICAN LEGION – DEPARTMENT OF IOWA 2023 NATIONAL CONVENTION – CHARLOTTE, NC

Registration Information & Form Instructions

Please read these instructions carefully before completing registration forms. Forms are available on our website at www.ialegion.org/nationalconvention in fillable pdf format. Registration forms are due before June 15.

Department of Iowa Registration at National Convention

Omni Charlotte Hotel, Poplar Room, Lobby Level

- Thursday August 24 5:00 – 7:00 pm
- Friday August 25 9:00 – 11:00 am
5:00 – 7:00 pm
- Saturday August 26 9:00 – 11:00 am

All attendees must pick up registration packets at one of the prescribed times. If you are unable to pick up your registration packet, please arrange for someone to pick it up on your behalf.

Hotel Reservations

- For 2023, all hotel reservations must be submitted online at:
<https://www.omnihotels.com/hotels/charlotte/meetings/american-legion-department-of-iowa-08232023>
- **Submit only one reservation request per room.**
- Omni Charlotte Hotel - 132 E Trade Street, Charlotte, NC 28202
 - Room rate: \$165.00 + \$25.16 tax (15.25%) for a total of \$190.16 per night.
 - Maximum occupancy: Four (4).
 - Check-in time is 4:00 pm
 - Check-out time is 11:00 am.
 - Valet parking: \$40.00/day. Self-parking is available at city-owned garages in the surrounding area.

Form 1 Instructions

Form 1 is used for the following:

- American Legion - Delegate/Alternate/Guest Registration
- Sons of The American Legion (SAL) - Delegate/Alternate/Guest Registration
- Iowa Party Tickets
- National Commander's Banquet Tickets

Section 1: Contact Information – Completed for all uses of Form 1.

- Please complete this section in its entirety.
- American Legion and SAL registrants should enter name as you wish it to appear on your convention badge.

Section 2: Registration – Completed by all American Legion Delegates/Alternates/Guests and SAL Delegates/Alternates/Guests.

- Check only one box.
- Use a separate form for each registration.
- Only Delegates and Alternates need to include District and Post/Squadron number.

Section 3: Tickets

- Iowa Party – Saturday, August 26, NASCAR Hall of Fame, 400 East Martin Luther King, Jr. Blvd. Tickets are \$40.00. Tickets include meal, Hall of Fame exhibits, High-Octane Theater, iRacing simulator, and Pit Crew Challenge.
- Tickets must be ordered in advance using Form 1.
- For more information on the NASCAR Hall of Fame, visit <https://www.nascarhall.com/>.
- National Commander's Banquet – Tuesday, August 29, Charlotte Convention Center. Tickets are \$60.00 each. Entertainment will be provided by Legacy Motown Revue. Tickets must be ordered in advance. Seating will be limited.

Section 4: Hotel Reservations

- For 2023, all hotel reservations must be submitted online at:
<https://www.omnihotels.com/hotels/charlotte/meetings/american-legion-department-of-iowa-08232023>

Section 5: Credit Card

- May be used for all payments to The American Legion.
- Complete only if paying by credit card.

Section 6: Payment Information

- Complete applicable fields and submit payment with form.

Form 2 Instructions

Form 2 is used for the following:

- Auxiliary Delegate/Alternate/Guest Registration
- Auxiliary Public Spirit Award Luncheon Tickets
- Auxiliary States Dinner Tickets

Section A: Contact Information – Completed for all uses of Form 2.

- Please complete this section in its entirety.
- Auxiliary registrants should enter name as you wish it to appear on your convention badge.

Section B: Registration – Completed by all Auxiliary Delegates/Alternates/Guests.

- Check only one box. Use separate form for each registration.
- Only Delegates and Alternates need to include District and Unit.

Section C: Tickets

- Public Spirit Award Luncheon – Tuesday, August 29. Tickets are \$35.00 and must be ordered in advance.
- States Dinner – Wednesday, August 30. Tickets are \$60.00 each and must be ordered in advance.

Section D: Hotel Reservations

- For 2023, all hotel reservations must be submitted online at:
<https://www.omnihotels.com/hotels/charlotte/meetings/american-legion-department-of-iowa-08232023>

Section E: Credit Card Information

- May be used for all payments to the American Legion Auxiliary.
- Complete only if paying by credit card.

Section F: Payment Information

- Complete applicable fields and submit payment with form.