

IOWA AMERICAN LEGION PRESS ASSOCIATION



720 Lyon St.
Des Moines, IA 50309

BY-LAWS

ARTICLE I MEMBERSHIP

Section 1. Membership in IALPA is open to all members in good standing of the American Legion, Sons of the American Legion and the American Legion Auxiliary. Application for membership including dues may be processed by the IALPA Treasurer or directly to the Iowa Department headquarters.

Section 2 Editors, Web-masters, reporters and photographers of American Legion publications are encouraged to join.

Section 3 Membership and dues coincide with the IALPA Fiscal Year, September First to August Thirty First of the following year.

ARTICLE II MEETINGS

Section 1. The Annual Meeting of IALPA shall be held during the Department Convention, and an additional meeting shall be held during the Iowa American Legion's Department Mid-Winter Conference.

Section 2. Should an emergency arise, a special meeting may be called by the IALPA President or the Executive Board.

Section 3. The meetings are open to all members of the American Legion family and their guests. Only dues paying members of the IALPA are allowed to vote on matters before the meeting.

ARTICLE III OFFICERS

Section 1. The officers of IALPA shall be a President, a Vice President, a Secretary and a Treasurer.

Section 2 The Department of Iowa Adjutant will serve as Staff Liaison to the IALPA. The Staff Liaison will also serve as a member of the Executive Board. The Staff Liaison will act as the initial point of contact between the IALPA and the Department of Iowa.

Section 3 The Executive Board shall be composed of all elected officers of the Association, Department Staff Liaison and all past presidents who are in good standing. Authority between meetings shall rest in the Executive Board. In addition to such powers, it shall have the general management of the affairs of the organization, and make such regulations as it deems advisable, not inconsistent with the Constitution and By-Laws.

Section 4. The President shall be the presiding officer at all meetings. In his absence the Vice President, shall preside at that meeting.

Section 5. Vacancies: In the event of a vacancy in the office of President, the office of President shall be filled by the Vice President. All other vacancies shall be filled by the Executive Board.

Section 6. The duties of the President shall be to act as the administrative head of the association. The President may call upon the Executive Board for counsel and assistance and shall have power to appoint committees to carry out the policies and program of the Association. The President shall make an annual report at the Annual Meeting and shall preside at all regular meetings and at meetings of the Executive Board.

Section 7. The Secretary shall take minutes of all meetings and shall handle the correspondence of the Association.

Section 8 The Treasurer shall maintain the membership and financial records of the Association working with the Department Staff Liaison. All income including dues will be deposited at the Department Headquarters under an account established for the IALPA; all expenses are to be paid from this account. Membership and financial records will be maintained at the Department of Iowa Headquarters who will periodically update the IALPA President and the Treasurer. The Department of Iowa will also issue membership cards.

ARTICLE IV NOMINATIONS

Section 1. Candidates for office shall be nominated from the floor at the Annual Meeting.

ARTICLE V ELECTIONS

Section 1. All officers shall be elected at the Annual Meeting during the Department Convention.

Section 2. Elections shall be held by secret ballot. If there is no opposition for a particular office the President may instruct the Secretary to cast a unanimous ballot.

ARTICLE VI COMMITTEES

Section 1. The President, shall designate and appoint the chairman and the members of the committees necessary for proper operation of the various activities in which this organization shall engage. It shall be the duty of the committees to carry out the work assigned to them.

Section 2. The committees shall report at the regular meetings or at the Executive Board meetings when called upon to do so.

Section 3. Meetings of the committees may be called at any time by the President or by the Chairmen of the committees.

Section 4. The term of office of each standing committee shall be for a period of one year. The term of office of each special committee shall endure from date of formation until such time as its work shall have been completed and the committee discharged.

ARTICLE VII FINANCES

Section 1. The annual dues for membership in IALPA shall be \$3.00 annually, the membership year to begin September First and conclude on August Thirty-First of the following year.

Section 2. Membership in National American Legion Press Association (NALPA) is recommended for all IALPA members. All IALPA members may join the NALPA but are not required to do so. Dues for NALPA may be sent to the IALPA Treasurer or to Department Headquarters, which will forward these to the National American Legion Press Association.

**ARTICLE VIII
SUSPENSION AND EXPULSION**

Section 1. The Executive Board may suspend or expel any member for misconduct in relation to this organization. The Executive Board must notify the member of their rights. The member in question may request a hearing before the Executive Board. The Executive Board will then make a final decision.

**ARTICLE IX
AMENDMENTS**

Section 1. These By-Laws may be amended at any Annual Meeting of IALPA by a two-thirds vote of the membership present. Any proposed amendment shall be submitted to the IALPA President and Secretary in writing, not less than 30 days prior to the Annual Meeting.

Section 2. No amendments to these By-Laws shall be introduced which shall be contrary to the spirit and policy of The American Legion.

These By-laws were adopted at the IALPA Annual meeting Friday July 13, 2018. .

Nicholas Lucy _____
IALPA President

D.J. Hadley _____
IALPA Secretary