## Sales Tax Communication Points for Department of Iowa:

The following are key points regarding Emblem Sales' collection of Iowa sales tax. We are requesting the Department's assistance in communicating these points to individual members, Posts and other Legion family organizations in Iowa.

- Due to changes in Federal and state law, American Legion Emblem Sales will begin collecting sales tax on sales made from Iowa starting February 1, 2019.
- The standard lowa state sales tax rate of 6%, plus any county or local sales taxes required by the State, will be charged and added to the sales price of taxable items.
- Tax is not applied to shipping charges in Iowa.
- All types of sales will be affected, including catalog and internet sales. Customers will need to
  add the standard sales tax to taxable merchandise on mail and fax orders. Emblem Sales'
  systems will automatically calculate the tax on internet and phone orders.
- If a customer submits an order by mail or fax that does not include sales tax as needed, Emblem
  Sales will have to contact the customer to obtain the additional amount before the order can be
  processed.
- Customers that are tax exempt (Districts, Posts, SAL, Auxiliary, Riders, etc.) will need to submit a
  copy of their state sales tax exemption certificate to Emblem Sales to avoid being charged sales
  tax. Certificates should be sent to Beverly Maharry, Emblem Sales Financial Assistant at
  bmaharry@legion.org; (317) 630-1381 (fax); or 5745 Lee Road, Indianapolis, IN 46216.